

Hint!

Use the acronym SCAPS to help you remember how to punctuate speech correctly.

S = speech marks

C = capital letter

A = actual words spoken

P = punctuation

S = speech marks

1. Insert the missing inverted commas in the sentences below.

a) It's time for bed, said Peter's mother Go and brush your teeth.

b) While directing her daughter in the car, Mrs Jones said, Take the next left and then go straight ahead.

c) Why are you being so annoying? Melanie moaned at her brother, Leave me alone!

2. Identify the mistakes in the punctuation and rewrite the sentence correctly below.

a) How much flour do I need to make this cake"? asked Julie?

b) "we need to bring a packed lunch and a change of clothes, don't we" asked James.

c) "can't we stay up late tonight" asked Pete, it is the weekend after all!



3. Tick the box to show whether speech punctuation has been used correctly or incorrectly.

	Correct	Incorrect
"please can I sit next to Alistair today?" asked Peter.		
"Please can I sit next to Alistair today" asked Peter?		
"Please can I sit next to Alistair today?" asked Peter.		
"Please can I sit next to Alistair today?" ask Peter?		

4. Explain why this sentence is incorrect.

"We are going for a walk today." declared mum.

5. Rewrite this passage from a playscript as direct speech.

Mrs Portly: How much do I need to pay to have my car fixed?

Mark the mechanic: It shouldn't be too much. Approximately £76.

6. Rewrite these sentences using the correct speech punctuation.

a) the headteacher was very happy with the netball team you've won the whole tournament due to your hard work and dedication



b) what do you mean you don't know where your homework is cried Mrs Kettle
it was due in today

Challenge!

A new speaker means you need to start a new line. Rewrite this passage correctly.

what's the time asked james is it time for lunch yet not quite yet replied mrs jones
i'm so hungry though complained james



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- a) "It's time for bed," said Peter's mother, "Go and brush your teeth."
- b) While directing her daughter in the car, Mrs Jones said, "Take the next left and then go straight ahead."
- c) "Why are you being so annoying?" Melanie moaned at her brother, "Leave me alone!"

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- a) How much flour do I need to make this cake"? asked Julie?

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“please can I sit next to Alistair today?” asked Peter.		<input type="radio"/>
“Please can I sit next to Alistair today” asked Peter?		<input type="radio"/>
“Please can I sit next to Alistair today?” asked Peter.	<input type="radio"/>	
“Please can I sit next to Alistair today?” ask Peter?		<input type="radio"/>

4. Explain why this sentence is incorrect.

“We are going for a walk today.” declared mum.

There should be a comma not a full stop after today as the sentence isn't completed yet.

5. Rewrite this passage from a playscript as direct speech.

Mrs Portly: How much do I need to pay to have my car fixed?

Mark the mechanic: It shouldn't be too much. Approximately £76.

“How much do I need to pay to have my car fixed?” asked Mrs Portly?

“It shouldn't be too much. Approximately £76,” replied Mark the mechanic.

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a) the headteacher was very happy with the netball team you've won the whole tournament due to your hard work and dedication

The headteacher was very happy with the netball team, “You've won the whole tournament due to your hard work and dedication!”



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**“What do you mean you don't know where your homework is?” cried Mrs Kettle, “It
was due in today.”**

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“What's the time?” asked James, “Is it time for lunch yet?”

“Not quite yet,” replied Mrs Jones.

“I'm so hungry though,” complained James.

